UNITED NATIONS

A

General Assembly

Distr.
GENERAL

A/AC.172/150/Add.1
12 March 1993

ORIGINAL: ENGLISH

COMMITTEE ON CONFERENCES
Substantive session
17-21 May 1993

AGENDA AND PROGRAMME OF WORK FOR 1993

Addendum

The agenda of the Committee on Conferences for 1993 as set out in the present addendum was approved by the Committee at its organizational meeting, held on 2 March 1993, on the basis of a provisional agenda proposed by the Secretariat in document A/AC.172/150. At the same meeting, the Committee took note of the draft provisional agenda and biennial programme of work, 1994-1995, contained in document A/AC.172/150, which will be submitted for approval at the Committee's 1994 organizational meeting.

Accordingly, the approved agenda for 1993 is issued in the present addendum to document A/AC.172/150, together with an indication as to what documentation will be provided for the Committee's consideration in 1993. Also included is the draft provisional agenda and biennial programme of work, 1994-1995.

Agenda for 1993

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

   (a) Adoption of draft calendar of conferences and meetings for 1994-1995;

   (b) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs;

   (c) Improved organization of work and effective use of conference resources:

   (i) Existing conference resources, services and facilities within the United Nations

   (ii) Measures to improve the overall efficiency and effectiveness of the use of conference-servicing resources;

   (iii) Conference services at Vienna;

   (d) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1994-1995;

   (e) Requests for exceptions to paragraph 7 of General Assembly resolution 40/243.

3. Improved coordination of conferences within the United Nations system: implementation of General Assembly resolution 43/222 B, paragraph 4 (f).

4. Control and limitation of documentation:

   (a) Provision of written meeting records to subsidiary bodies of the General Assembly;

   (b) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for the issuance of pre-session documentation.

5. Meetings of organs and programmes not funded from the regular budget of the United Nations.

6. Application of new technology to conference-servicing.

7. United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h).

8. Way and means for a more effective implementation of the terms of reference of the Committee on Conferences: implementation of paragraph 3 of General Assembly resolution 47/202.

9. Review of the proposed programme budget for the biennium 1994-1995: conference services.

10. Review of the Office of Conference Services.

11. Other business.

12. Adoption of the report.

Annotations for 1993

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

(a) Adoption of draft calendar of conferences and meetings for 1994-1995

This sub-item will be taken up in August/September 1993 on the basis of a conference room paper. At that time, the Secretariat will also submit under this sub-item the consolidated statement of special conferences scheduled for 1994.

(b) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs

The Secretariat will submit two written reports on meeting statistics, i.e., on the existing and the experimental methodologies, at the Committee's substantive session in May 1993.

(c) Improved organization of work and effective use of conference resources:

(i) Existing conference resources, services and facilities within the United Nations

The Secretariat will submit a written report to the substantive session in May 1993.

(ii) Measures to improve the overall efficiency and effectiveness of the use of conference-servicing resources

The Secretariat will submit two reports under this sub-item at the Committee's resumed session in August/September 1993. The first will contain an analysis of the replies received from subsidiary bodies regarding their utilization of conference-servicing resources. The second will contain the results of consultations between the Chairman of the Committee and chairmen of organs where the utilization factor is lower than the established benchmark figure for the last three years.

(iii) Conference services at Vienna

At its organizational meeting, on 2 March 1993, the Committee decided to consider the matter of conference services at Vienna, and requested the Secretariat to prepare a written report thereon, for its substantive session in May 1993.

(d) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1994-1995

The Committee will consider this sub-item on the basis of a written report in May/June 1993.

(e) Requests for exceptions to paragraph 7 of General Assembly resolution 40/243

In accordance with established procedure, chairmen of subsidiary organs of the General Assembly wishing to meet at Headquarters during the forty-eighth session of the General Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be presented to the Committee in a conference room paper. In view of the timing of the requests received, this sub-item will be taken up in August/September 1993. The paper will be issued after the six-week deadline to ensure the inclusion of the fullest information possible.

3. Improved coordination of conferences within the United Nations system: implementation of General Assembly resolution 43/222 B, paragraph 4 (f)

This item will be taken up at the Committee's substantive session in May 1993 on the basis of a written report that includes information on action taken by the Administrative Committee on Coordination.

4. Control and limitation of documentation:

(a) Provision of written meeting records to subsidiary bodies of the General Assembly

The Secretariat will submit a written report to the Committee at its substantive session in May 1993. It will also submit a written report on the implementation of paragraph 18 of resolution 47/202 B, by which the General Assembly requested the Secretariat to pursue the possibility of issuing the verbatim records of the Security Council in final form only, on the understanding that these records would be issued as promptly as the provisional ones are at present.

(b) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for the issuance of pre-session documentation

The Secretariat will submit an interim written report, including reference to the 10-week rule, to the Committee in May 1993 on the understanding that supplementary information will be submitted in a final report in 1994.

5. Meetings of organs and programmes not funded from the regular budget of the United Nations

The Committee will consider this item in May 1993 on the basis of two reports. The first will contain updated statistical information on conference services provided to meetings or organs and programmes not funded from the regular budget, and an analysis of the impact of their scheduling on the calendar of conferences and meetings. The second report will contain information received from the United Nations Development Programme and the United Nations Children's Fund on the continued monitoring of their meeting and documentation requirements.

6. Application of new technology to conference-servicing

The Secretariat will submit a written report to the Committee at its substantive session in May 1993.

7. United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h)

The draft report of the Secretary-General on publications policies will be submitted to the Committee on Conferences in May 1993. The report in its final form will be submitted to the General Assembly at its forty-eighth session.

8. Ways and means for a more effective implementation of the terms of reference of the Committee on Conferences: implementation of paragraph 3 of General Assembly resolution 47/202 C

The Secretariat will submit a written report to the Committee at its substantive session in May 1993.

9. Review of the proposed programme budget for the biennium 1994-1995: conference services

This item will be taken up on the basis of a written report at the resumed session in August/September.

10. Review of the Office of Conference Services

Pursuant to paragraph 2 (c) of resolution 47/202 C, the Secretary-General is to present, if necessary, recommendations on possible restructuring of the Office of Conference Services to the General Assembly at its forty-eighth session through the Committee on Conferences and the Advisory Committee on Administrative and Budgetary Questions. Depending upon the availability of information, including the Secretary-General's proposals in this regard contained in the revised estimates for 1992-1993, the Committee on Conferences will consider this matter in March prior to consideration thereof in the Fifth Committee.

11. Other business

12. Adoption of the report.

Annex I

DRAFT PROVISIONAL AGENDA AND BIENNIAL PROGRAMME OF WORK, 1994-1995

Agenda item	Title	1994	1995
1.	Adoption of the agenda	X	X
2.	Calendar of conferences and meetings:		
	(a) Adoption of revised draft calendar of conferences and meetings for 1995	X	
	(b) Adoption of draft calendar of conferences and meetings for 1996-1997		X
	(c) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1996-1997		X
	(d) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs	X	X
	(e) Improved organization of work and effective use of conferences resources:		
	(i) Existing conference resources, services and facilities within the United Nations		X
	(ii) Measures to improve the overall efficiency and effectiveness of the use of conference-servicing resources		X
	(iii) Possibility of ccordinated planning of all organizational aspects of conference-servicing		X
	(f) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243	X	X
3.	Control and limitation of documentation:		
	(a) Communications from Member States circulated as documents of the United Nations	X	

Agenda item	Title	1994	1995
	(b) Reports of subsidiary organs to the General Assembly: compliance with the desirable 32-page limit	X	
	(c) Provision of written meeting records to subsidiary organs of the General Assembly	X	
	(d) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for the issuance of pre-session documentation	X	
4.	Improved coordination of conferences within the United Nations system: implementation of General Assembly resolution 43/222 B, paragraph 4 (f)		X
5.	United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h)	X	
6.	Meetings of organs and programmes not funded from the regular budget of the United Nations		X
7.	Application of new technology to conference-servicing		X
8.	Review of the programme performance of the United Nations for the biennium 1992-1993: section 32/41, Conference services	X	
9.	Review of the proposed programme budget for the biennium 1996-1997: conference services		X
10.	Review of the Office of Conference Services	X	
11.	Review of revisions to the medium-term plan for the period 1992-1997: conference and library services (programme 39)	as required	
12.	Other business	X	X
13.	Adoption of the report	X	X